





PERSONAL INFORMATION

Veronique De Leener

 Henri Caronstraat 12, 1070 Brussels, Belgium
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Sex F | Date of birth 24/01/1960 | Nationality Belgium

POSITION

CEO Maks vzw

WORK EXPERIENCE

- 1999-present **CEO of Maks vzw**

 - counselling center for jobseekers
 - 2 telecenters
 - 1 graphic design office

General and financial management
 Working in the field of medialiteracy (developing projects like video-CV, digital storytelling about diversity, domestic violence)
 Leading a team of 40 people with 26 issued from disadvantaged groups
- 1989-1999

Director of a last chance school for drop outs –CDV Foyer Molenbeek
 (boys 16-20 years old Brussels)
 Management-Financial management
- 1984-1989

Teacher in the school for drop outs: Dutch, French, Informatics, General Courses

EDUCATION AND TRAINING

- 2015 Preparing PHD about digital skills and disadvantaged persons
 2015 Preparing the certification "ECQA Certified EU Project Manager"
- 2001-2002 **Master after Master: Management social economy (UAMS Antwerp)**
- 1979-1984 **Master in French and Spanish literature and linguistics -KULeuven**

PERSONAL SKILLS

Mother tongue(s) Dutch, French

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Spanish	C2	C2	C2	C2	C1

English	C1	C1	B2	B2	B2
Arabic	A1	A1	B1	B1	A1

Communication skills I'm able to write clearly, negotiate or resolve differences, lead group discussions, provide feedback,
Persuade others, lead teams, speak confidently in public

Organisational / managerial skills I'm able to
Interact with people and motivate people, develop ideas and implement strategies
I have communication ability, response behavior and negotiation tactics.
I'm now responsible for a team of 40 persons

Computer skills Microsoft Office, Adobe Indesign, Adobe Premiere, Wordpress, Adobe Photoshop, Adobe Lightroom, Prezi, Keynote, HTML,CSS, Powtoon, Gamemaker

Other skills Photography

Driving licence B: