A L L ACROSS EUROPE
D I G I T A L

# Getting Started: Membership

ALL DIGITAL 2021

Welcome Message	3
General Assembly	4
Membership	5
Connect with us and other members	6
Get Involved	7
Reach out for support	8

Dear Member,

We are glad to welcome you as our member into the ALL DIGITAL network!

With every new member organization, we are capable of increasing our impact and effectiveness at EU level, giving voice to all European digital competence centres, public libraries, NGOs and their associations, municipal centres, government centres and their agencies working to empower people through digital skills.

Today more than ever, collaboration is recognized as the most effective way to achieve excellence. Based on this approach, the main objective of ALL DIGITAL since the beginning has been to create a community where our members do not feel alone in their mission to spread the benefits of the digital society to all citizens.

With every new member organization, we can increase our impact and profile of all European digital competence centres

Thirteen years after its establishment as a European network, ALL DIGITAL unites about 70 formal member organizations and hundreds of informal members working together under common values and the shared ambition of promoting digital inclusion and digital empowerment

for full participation of all Europeans in the 21st century society.

We aim to drive knowledge sharing, provide support and encourage cross-border collaboration among the members.

For this reason, we have developed a welcome guide that should serve you as a useful source of information about the membership conditions, all opportunities to participate in the governance of the organization, a list of tools available and online channels to connect with us and stay in touch with the latest information via social media.

We hope that you will find this guide useful at any point of your membership. If you want to reach out for support, the last section including ALL DIGITAL team members will help you decide who to contact best. We welcome your feedback at any time!

Warm welcome from

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Peter Palvolgyi, Chief Operating Officer

ALL DIGITAL

### **General Assembly**

The General Assembly (GA) is composed of ALL DIGITAL member organisations represented by one chosen delegate and is held once a year. It is dedicated exclusively to our members where each delegate has a voting right on discussed activities, proposals and overall development of ALL DIGITAL.



The purpose of GA

- the approval of the proposals of the Board concerning the priorities of the association, its activities and development areas
- the amendment of the statutes
- the nomination and dismissal of the members of the Board and, if applicable, of the financial controllers
- the approval of the budgets and annual accounts
- the adoption and amendment of the bylaws
- the determination of the amounts of the fees
- the voluntary dissolution of the association
- the exclusion of a member

ALL DIGITAL member organizations fall into two categories: members and associate members.

Each member, except for associate members, has one vote on each resolution or any other decision-making process in the GA. Associate members have an advisory voice only.

You will be informed about the upcoming GA and its agenda by receiving a personal invitation. For more details, please refer to the <u>Statutes</u>.

#### **The Board**

ALL DIGITAL is managed by the Board of seven members selected among the members in the GA. Each member has the right to nominate a candidate for the Board in elections.

















The Board is elected by the GA for the period of two years. It has several face-to-face and online meetings during the year. If you would like to know the present Board members, please check our website.

### **Membership**



## Membership Terms and Conditions

You can find all membership benefits and responsibilities in Membership terms & conditions document. We require our members to mention that you are part of ALL DIGITAL network by adding the official ALL DIGITAL logo on your website.



### **Member Login / Database**

This area allows you to follow strategic decisions (**File repository**) and keep your contact information up to date (**membership database**). You can find contact info of other members to get in touch with them. Access it on our website: <u>all-digital.org/login-area</u> (request login if not provided).



### **ALL DIGITAL Visual identity**

We encourage you to use ALL DIGITAL logos and banners on your website and other material to promote our community. Please familiarize yourself with the guidelines on how to use ALL DIGITAL logos, banners, colours, and fonts. All is on Basecamp in the Info and Branding folder.



#### **The Network**

Check our dedicated <u>member section on</u> <u>the website</u> with an interactive map including all our current member organisations. All communication with and among members, all the latest updates are on **Basecamp** (see next page). Make sure you have access to the <u>Members' Group</u>



### **Connect with us and other members**



## Check ALL DIGITAL official websites

All the most important information is published on the main ALL DIGITAL website: all-digital.org. In addition, check the ALL DIGITAL Summit website at <a href="mailto:summit.all-digital.org">summit.all-digital.org</a> and ALL DIGITAL Week website to keep track of the annual campaign at alldigitalweek.eu



# Subscribe and contribute to our newsletter

We keep our members and other stakeholders informed on the network activities and projects via our newsletter. Sign up at all-digital.org - enter your name and email in the footer section. You can contribute, too! Members receive the invitation via Basecamp.



#### Follow us on social media

Let's stay connected on social media, too! You can find ALL DIGITAL on <u>Facebook</u>, <u>Twitter</u>, <u>LinkedIn</u>, <u>YouTube</u> And we can promote your initiatives!



# Get the latest info and interact with others on Basecamp

We use Basecamp to communicate with members and manage projects online. There is a general Members group, separate project groups, and four clusters to discuss specific topics. Make sure you've received an invite from us to join Members group! To join a cluster, email to us to add you.



# Join our Unite-IT - the e-Inclusion network

Unite-IT platform and network is open to anyone who is keen on ICT, digital skills and digital inclusion. You can follow the latest news and practices in other countries and share your own, get invited to events or promote your events and projects. http://unite-it.eu



### Tell others about your work

You can promote your own or other relevant initiatives through Basecamp, on Unite-IT, our newsletter, as well as through Facebook, and Twitter. Interested? Write to us!

### **Get Involved**



#### **ALL DIGITAL Week**

It is an annual digital empowerment campaign that engages people to use digital skills with confidence. Supported by corporations, NGOs & public authorities, the campaign is organized each year in March by ALL DIGITAL since its launch in 2010. Be part of it this year! alldigitalweek.eu



#### **Funding Alert**

This internal service tailored for our member organisations is the starting point in the maze of EU funding opportunities. A summary of open calls for proposals along with the most relevant information is shared with you regularly. You will receive the Funding alert in the Members group on Basecamp and will be notified by e-mail.



### **Projects and Events**

ALL DIGITAL is involved in a few European projects both as a leading organization and a project partner and run a few events. To stay informed, please check regularly our <u>Projects</u>, <u>Events</u>, <u>Training</u> sections on our website and follow our social media.



#### **ALL DIGITAL Summit**

This annual <u>event</u> targets a wider community and ALL DIGITAL stakeholders. Each year in a different location and with a special theme, our summit is a great networking opportunity for those interested in digital inclusion and skills, digital competence centres and more: <u>summit.all-digital.org</u>



### **Endorse the Manifesto**

ALL DIGITAL network has developed the 'Manifesto for enhancing digital competences across Europe'. It contains key principles and recommendations on maximising the impact of education and training, as powerful instruments to develop digital competences for the European citizens.

https://all-digital.org/ manifesto/



# Join DigComp Community of Practice

The aim of the CoP is to promote the adoption and support the development of DigComp, the Digital Competence Framework for Citizens. If you want to voice your opinion and learn from peers, join the community. Learn more and register

### **Reach out for support**

Do you have more questions? Our team is happy to help you



Peter Palvolgyi, Chief Operating Officer

**Areas of support:** EU projects, administrative & legal issues, finances, budget & accounting

Email: peter.palvolgyi@all-digital.org



Barbara Quarta, Chief Programmes Officer

Areas of support: EU projects, EU grants, funds monitoring, funding alert,

project proposals, EU policy

Email: barbara.quarta@all-digital.org



Ekaterina Clifford, Communication and Membership Manager

Areas of support: membership, ALL DIGITAL Week, ALL DIGITAL Summit, ALL

DIGITAL websites and social media, Unite-IT, newsletter

Email: ekaterina.clifford@all-digital.org



Borut Cink, Programme Officer

Areas of support: EU projects

Email: borut.cink@all-digital.org



Gabriela Ruseva, Programme Officer

Areas of support: EU projects

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Victoria Sanz, Events, Communication, Administration Officer

Areas of support: EU projects, events, membership

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**ENHANCING** DIGITAL SKILLS ACROSS EUROPE D G TA 123 RUE DU COMMERCE 1000 BRUSSELS INFO@ALL-DIGITAL.ORG T. +32 2 893 0201 JOIN US ! MORE INFORMATION ON WWW.ALL-DIGITAL.ORG