

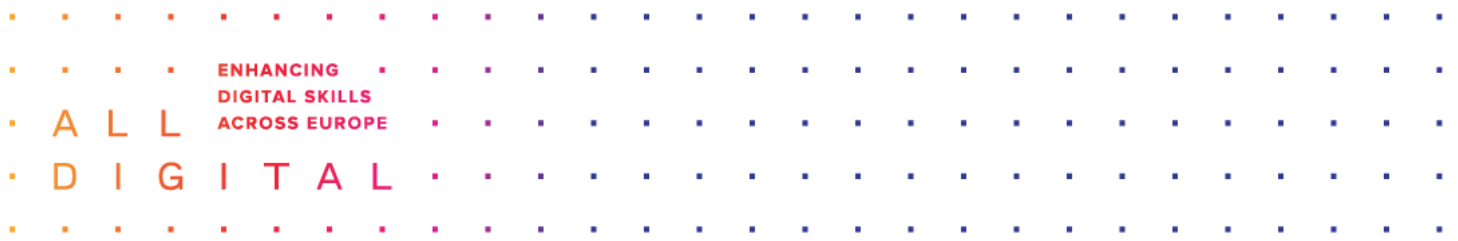
ALL  
DIGITAL

ENHANCING  
DIGITAL SKILLS  
ACROSS EUROPE

# MEMBERSHIP TERMS & CONDITIONS

ALL DIGITAL

2017



# ALL DIGITAL: GOALS & ACTIVITIES

## Main goal

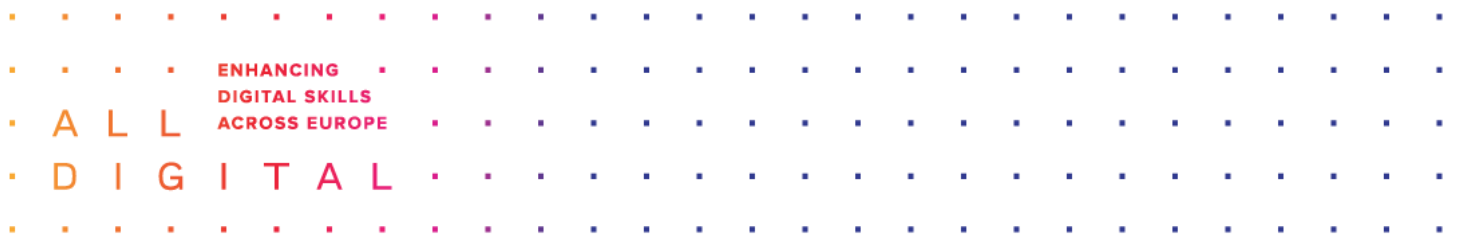
ALL DIGITAL (legally registered in Belgium as Telecentre-Europe AISBL, reg. no. 0830.256.454) is a European association, based in Brussels, representing member organisations that aim at enhancing digital skills across Europe. The mission of ALL DIGITAL is to increase the impact, effectiveness and capacity of its members, and thereby improve the quality of life, employability and social and civic participation of the citizens they serve.

## Main activities (Telecentre-Europe Statutes, Article 3):

The principal activities that ALL DIGITAL will carry out is as follows:

- Promote the exchange and sharing of resources, skills, competences and knowledge between its members
- Promote and defend the collective interests of its members to institutional and private stakeholders, and policy makers
- Support and inform its members in all matters of an administrative, operational or technical nature
- Respond to European and international calls for projects in the interests of its members
- Organize international events, such as conferences, conventions, seminars, workshops or symposiums related to the scope and goal of the association
- Contract with members for the delivery of projects or activities related to the scope and goal of the association
- Distribute funding for example through the issuing of grants for projects or activities related to the scope and goal of the association
- Commission, undertake, or participate in research related to the scope and goal of the association
- Support the development and the implementation of European, regional or global information society, technology or other societal policies
- Help governments, institutions and agencies to understand the needs of citizens with regards to digital skills and competences
- Hold reserves to carry out actions related to the scope and goal of the association

ALL DIGITAL shall have the right to exercise, alone or in collaboration with third parties, directly or indirectly, all activities related, directly or indirectly, to its purpose not only in Belgium, but also abroad.



# MEMBERSHIP

## 1. Membership status

ALL DIGITAL is composed of members and associated members who share the aims and objectives of the association. Each member, except for associated members, has one vote on each resolution or any other decision-making process in the General Assembly. Associated members only have an advisory voice.

### 1.1. Members

Organizations (NGOs, governmental bodies, social enterprises) geographically located in the European zone whose profiles fit under one or more categories below:

- Individual digital competence centres that do not belong to formally established networks
- Formally established networks of digital competence centres
- Organizations running informal networks of digital competence centres
- Organizations running, supporting or whose work directly impacts digital competence centres

### 1.2. Associate members

Any person, association, organisation, institution or company wishing to support the activities of ALL DIGITAL. Associate members can be located within or outside of the European zone.

## 2. Benefits

2.1. **Networking and knowledge sharing** – ALL DIGITAL facilitates / acts as a broker for the sharing of products, knowledge and expertise among our members

2.1.1. Access to small grants for systematic staff & volunteer exchange scheme

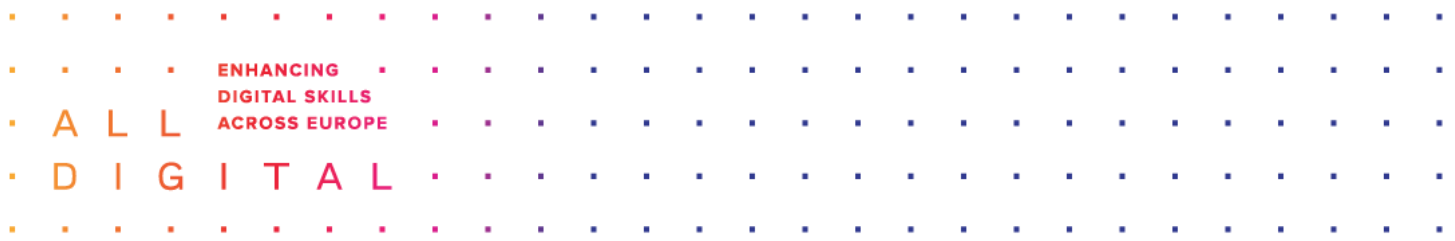
2.1.2. Access to ALL DIGITAL online professional community, newsletter, Facebook, LinkedIn, and all other online networking facilities

2.1.3. Subsidised participation at the ALL DIGITAL annual summit and General Assembly meetings

### 2.2. Advocacy at European level

2.2.1. Increased visibility at European level and enhanced credibility at national level through:

- ALL DIGITAL promotional materials



- Participation in various relevant events of ALL DIGITAL or members (facilitated by ALL DIGITAL)
- Members' profiles on the ALL DIGITAL website
- News on national activities on the ALL DIGITAL website and in social media channels
- Facilitated participation in European researches and studies relevant to members

2.2.2. Access to an inward investment broker service: hardware and software donations, ICT product testing, training & student volunteer placement, funding / grants screening

### **2.3. Capacity building**

- 2.3.1. Access to training programmes organized by ALL DIGITAL or its partners on various topics of interest
- 2.3.2. Access to grants for organizing / developing national activities regarding some European campaigns / projects (e.g. Get online week)
- 2.3.3. Access to European funded projects in consortia built / facilitated by ALL DIGITAL
- 2.3.4. Access to award schemes developed by ALL DIGITAL for its members within events and campaigns (e.g. ALL DIGITAL Awards)

## **3. Responsibilities**

### **3.1. ALL DIGITAL**

- 3.1.1. Provides the Member with access to the community network through online and face-to-face meetings (e.g. ALL DIGITAL Summit, membership meeting)
- 3.1.2. Provides the Member with access to its online resources, including the online community, resource banks, and social media channels
- 3.1.3. Assures involvement of the Member in its campaigns, events, and projects
- 3.1.4. Provides priority to the Member to access grants, awards, and partnership opportunities
- 3.1.5. Promotes and facilitates knowledge and resource sharing among members
- 3.1.6. Offers the Member to make use of the ALL DIGITAL brand
- 3.1.7. Conducts advocacy at European level and supports the advocacy efforts of the Member at national or regional level
- 3.1.8. Represents the interest of the Member at various relevant European and global events, and where possible, facilitates the participation of the Member at such events
- 3.1.9. Offers an inward investment broker service: hardware and software donations, ICT product testing, training & student volunteer placement
- 3.1.10. Provides a channel to services/products from stakeholders or partners: libraries, resources, funding & award opportunities screening service
- 3.1.11. Provides the Member with capacity-building consultancy through a 'buddy brokerage' or peer assistance

- 3.1.12. Organizes open consultations among members when the Member initiates such discussion
- 3.1.13. Ensures visibility of the Member through its promotional materials, puts its logo and description appearing on its website
- 3.1.14. Promotes news items about activities of the Member to gain visibility and European level branding on its materials, which will enhance the Member's credibility at national level
- 3.1.15. Invoices members annually for the membership fees
- 3.1.16. Provides members with a welcome package containing membership certificate and information about the membership

### 3.2. The Member and the Associate Member

- 3.2.1. Actively participates in the ALL DIGITAL online community (<http://www.unite-it.eu/>)
- 3.2.2. Actively participates in campaigns, surveys, events, or other initiatives of ALL DIGITAL
- 3.2.3. Provides ALL DIGITAL with basic information and data about its activities, services, number and composition of users on a regular basis
- 3.2.4. Displays ALL DIGITAL logo and makes reference to its membership in ALL DIGITAL on its website
- 3.2.5. Pays the membership fee upon invoice issued by ALL DIGITAL until the deadline indicated on the invoice

### 3.3. Membership fee

The Member and the Associate Member pays an annual fee fixed by the General Assembly (GA) on proposal of the Board.

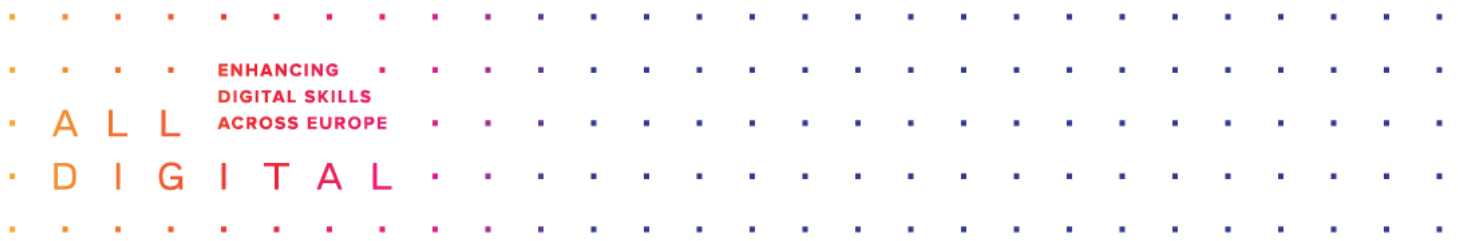
The following membership fee categories and annual membership fees are set by the GA:

Members	<b>€500</b>
Associate members	<b>€500</b>

After the due date of paying the membership fee, if not paid, ALL DIGITAL sends out a reminder to the Member. The membership status of the Member will be suspended (losing voting rights and all benefits of membership) if the membership fee is not paid within a maximum of 30 days from the date of reminder. The membership status can be renewed after the receipt of the payment.

If the Member fails to pay the membership fee for the year by the end of the year, termination of membership status can be proposed by the Board to the General Assembly.

NOTE: Please see the full text of the [Telecentre-Europe AISBL Statutes](#) for all details.



# HOW TO JOIN AS A MEMBER?

Organizations interested to join ALL DIGITAL as members should follow the procedure described below:

1. Read carefully all membership related documents sent by email and / or available online in the [Membership section](#) of the ALL DIGITAL website
2. Complete and submit the online [Membership Request Form](#)

An official response will be provided by ALL DIGITAL in a maximum of 10 working days from the date of submission.



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JOIN US !

MORE INFORMATION ON  
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